

**Draft Minutes  
Greenbelt Homes Inc.  
Special Membership Meeting – August 6, 2018  
American Legion Post 136**

1. Issuance of Voting Cards: Voting cards were issued to members beginning at 7:00 pm.
2. Proof of Due Notice of Meeting:

Secretary Ed James presented a receipt from the Greenbelt Post Office certifying that on July 20, 2018 1,629 pieces of prepaid first class mail with postage totaling \$765.63 were delivered by Greenbelt Homes, Inc. to the facility. This mailing constitutes due notice of meeting in accordance with Article IV, Section 4 of the GHI Bylaws.

3. Certification of Presence of a Quorum:

Ed James announced that at 7:30 p.m. 87 members had registered signifying that a quorum was present to conduct business. President Steve Skolnik called the meeting to order at 7:34 p.m.

4. Approval of Order of Agenda Items:

**The order of the items on the agenda was approved.**

5. Proposed motions to be presented to the membership by the Board of Directors:

*a. Proposition by the Board of Directors that the membership approve motions to allow pipes with asbestos materials that are buried in the ground and “tar paper” asbestos materials lying on top of the ground of crawlspaces in frame buildings to remain in place, by encapsulating them with 12mil impervious vapor barrier materials to be installed by Homes Improvement Program contractors.*

*b. Membership vote on the motions presented.*

**Motion #1 - Amendment of motion passed on February 8, 2018: On behalf of the GHI Board of Directors, I move that the membership of Greenbelt Homes Inc. authorize Greenbelt Homes Inc. to enter into a contract with ACM Services, to remove all abandoned above-ground heating and hot water pipes including those that contain asbestos materials, existing vapor barrier materials and batt-insulation, from the crawlspaces of 185 frame buildings, at the contractor’s base bid of \$1,588,520, plus a 10% allowance for contingencies, for a total not to exceed \$1,747,372.**

Moved: Stefan Brodd  
2-C Westway

Carried: Unanimously

**Motion #2: On behalf of the GHI Board of Directors, I move that the membership of Greenbelt Homes Inc. authorize the General Manager to permanently encapsulate buried abandoned piping and asbestos insulation, and fragments of tar paper and other materials containing asbestos on or in the earthen floors, by directing GHI’s Homes Improvement**

**Program contractors to install impervious 12 mil vapor barrier materials on the earthen floors of crawlspaces in frame buildings. The membership understands, should this motion be adopted, that said encapsulation in lieu of removal is in full compliance with all laws and regulations concerning asbestos-containing materials. The membership further understands that GHI will undertake an ongoing program to monitor and maintain said encapsulation on a regular schedule, so as to assure continued compliance and safety.**

Moved: Stefan Brodd  
2-C Westway

Carried: Unanimously

**6. Other subjects of petitions or requests (none submitted)**

**7. Adjournment**

**Motion: I move to Adjourn.**

Moved: Chuck Hess  
42-D Ridge Road

Carried: Unanimously

The meeting adjourned at 8:16 p.m.

Ed James  
Secretary