

Minutes  
GHI Board of Directors  
March 23, 2006

Present: Alexanderwicz, Alpers, Eichhorst, Lauber, Lewis, Moore

Excused Absences: Abell, Hess, Hudson

Others in Attendance:

Gretchen Overdurff, General Manager	Alice Mitchell
Stephen Ruckman, Director of Finance	Jim Cohen
Eldon Ralph, Director of Physical Services	James Clowes
Joan Krob, Director of Member Services	Lora Katz
Brenda Lewis, Director of Human Resources	Rob Content
Tom Sporney, Staff Engineer	Bill Orleans
Dianne Wilkerson, Chair, Audit Committee	CJ Evans
Mary Crellin, Audit Committee	Mike Evans
Diana McFadden, Audit Committee	Cathy Jones
Genevieve Courbois, Recording Secretary	Bill Jones
David Morse	Sue Ready
Luis Vasquez	Richard Menis
Elizabeth Shepard	Jill St. John, Greenbelt Museum
Matt Berres	

President Eichhorst called the meeting to order at 7:30 p.m. She clarified Item 6c. as *Member Responsibility for Insurance Deductible Under \$5,000* and noted that an additional request from Friends of the Greenbelt Museum would be considered under Item 6i. *Contribution Requests*.

1. Approval of Agenda

**MOTION: MOVE APPROVAL OF THE AGENDA AS REVISED.**

Moved: Lauber

Seconded: Alexanderwicz

Carried

2. Visitors and Members

James Clowes, stated that he has had numerous issues with his plumbing since becoming a member in December 2005. He expressed his dissatisfaction over the poor and/or unfinished work performed by maintenance and cited examples where his tub was left dirty, grease left on his carpet, haphazard application of drywall paste under a sink area, and not cleaning up after they did work. He wanted assurance that he would not be held responsible for the poor quality of work at some future date, should he sell his membership. In response, Director of Physical Services Ralph understood that Brian Crick had addressed and corrected these complaints. Ralph arranged to visit Mr. Clowes' unit on Monday, March 27 before 11 a.m., apologized for Mr. Clowes' experiences and assured him that this is not the norm for the maintenance department.

William Orleans, stated that he has not been able to pay his monthly fee since September 2005, and recently received a notice to appear in court. Mr. Orleans said that he had proposed a repayment plan to Director of Finance Ruckman, which was rejected. He stated his belief that the Board should resolve this dispute and accept his proposed repayment plan; he also inquired about GHI policy regarding members who are in arrears on their monthly fee(s).

President Eichhorst read the GHI policy, which outlines the actions to be taken in the event of non-payment of the monthly fee. Eichhorst said that the policy, enacted in 1998, has been published and ensures that everyone is treated fairly and equally. Treasurer Lewis felt that an exception in this case would be unwarranted, as the monthly fee has not been paid in seven months. She confirmed that legal action is part of GHI policy in cases of non-payment and, in such situations, GHI must act in the best interest of all members. Mr. Orleans inquired about mediation as an alternative to court action. Treasurer Lewis responded that financial matters cannot be addressed through mediation and stated that the only option available for a member to resolve an account in arrears is payment in full. Director Alexanderwicz said that the Board has been informed of this situation and emphasized, "It is time that the entire debt is paid." Mr. Orleans reiterated that his only option is to pay the amount over a course of time and inquired about the specific legal action which has been taken. Mr. Ruckman responded that GHI has filed a writ of restitution for the amount due and if the debt is not paid an eviction will be scheduled. Mr. Orleans inquired if he had a right of appeal to the membership. Treasurer Lewis responded that according to the by-laws an appeal couldn't be made on the basis of financial reasons.

3. Discussion of Minutes

**MOTION: MOVE APPROVAL OF THE MINUTES OF MARCH 9, 2006.**

Moved: Moore  
Abstained: Lewis

Seconded: Alpers

Carried

4. Approval of Membership Applications

**MOTION: THAT THE FOLLOWING PROSPECTIVE MEMBERS ARE ACCEPTED INTO THE COOPERATIVE AND MEMBERSHIP AFFORDED THEM AT THE TIME OF SETTLEMENT:**

- DENNIS J. BOTZER
- YE YUAN
- PATRICIA T. BOYD AND JAMES F. HEAGY
- KENNETH J. BLUE

Moved: Lauber

Seconded: Moore

Carried

**MOTION: THAT THE BOARD OF DIRECTORS APPROVES THE FOLLOWING MUTUAL OWNERSHIP CONTRACT CHANGES:**

- **SARAH SOWA AND WILLIAM SOWA, TO SARAH SOWA, SOLE OWNER SANDRA GEORGE, SOLE OWNER, TO SANDRA GEORGE AND RYAN H. BRADLEY, JOINT TENANTS**
- **LISA HOLMES, EDWARD HOLMES, AND ANN HOLMES TO LISA HOLMES, SOLE OWNER**

Moved: Lauber

Seconded: Alexanderwicz

Carried

5. Committee Reports

President Eichhorst stated that reports from the Sustainable Design and Practices Committee and the Finance Committee are included on the agenda.

Treasurer Lewis noted that the Finance Committee will be bringing recommendations to the Board about the Addition Maintenance Program Policy at a future meeting and that GHI has received a \$9,862 payment for fuel purchased between 1973-1981 as the result of a class action suit against the companies involved.

6a. Rain Barrels – SDP Committee Report

President Eichhorst commended the Sustainable Design and Practices (SDP) Committee for its exceptional and all-inclusive work on the Rain Barrels Policy. In presenting the report, Chair of the Water and Land Use Subcommittee Matt Berres, explained that the SDP Committee is striving to make GHI more environmentally sustainable and rain barrels will result in economic benefit to members individually and to the community as a whole. Mr. Berres said that after extensive research two high performing, well constructed, durable and easy-to-use rain barrels were selected; 60 gallon and 130 gallon sizes. Standardization of the barrels will help staff in terms of sighting, installation, and maintenance; a bulk-purchasing program would reduce the cost per unit and a contractor could then install all of the barrels at the same time. The Committee also suggests educating new members about the benefits of rain barrels.

The SDP Committee proposes to work with staff to generate specific rain barrel rules for inclusion in the Members' Handbook, develop an application form that members could use to apply for a rain barrel and implement a flat Fee-For-Service rate for installation if a member wants assistance.

Upon inquiry by Treasurer Lewis about the maintenance involved with rain barrels, Berres explained how rain barrels work, and what needs to be done annually by the member to keep them in condition. He added that the SDP Committee recommends that members be required to attend an educational workshop prior to installing rain barrels.

Elizabeth Shepard asked whether members could share rain barrels. Mr. Berres acknowledged that in cases where members share downspouts, this would have to be considered but could be accommodated.

In response to a question from Director Alpers, Director of Physical Services Ralph said that he has reviewed the proposed policy extensively. He acknowledged that staff, in conjunction with the committees, would need to refine the mechanics and issues associated with the rain barrels, e.g. reconnecting the gutter if the barrel is removed. Director Alpers inquired if the maintenance department would be unduly burdened by this proposal. Mr. Ralph indicated that the member would be incurring the cost and that, rather than burdening the FFS program, GHI should recommend specific contractors to perform rain barrel services.

Chair of the A&E Committee Sue Ready, noted that her committee has not reviewed rain barrels in terms of aesthetics. Mr. Berres mentioned that SDP Committee member Nancy Solomon (also an A&E Committee member) found the recommended barrels to be favorable aesthetically. Treasurer Lewis stated that the SDP Committee has extensively researched this issue, and if the Board feels it has enough information to make a decision, the A&E Committee would not necessarily need to provide a recommendation to the Board. Chair of the SDP Committee Alice Mitchell, stated that she would defer to the Board regarding committee review of the proposed policy; however, she was in favor of having the A&E Committee review the aesthetics of the proposed barrels. She emphasized that the SDP Committee was not intending to circumvent any committee. Director Alpers recommended having the A&E Committee review the barrels in terms of appearance. Ms. Ready stated that if the A&E Committee is to review the proposal, a very specific directive is needed.

Mr. Berres indicated his concern about an aesthetically based review as the barrels were chosen based on their technical performance and these merits should not be sacrificed for aesthetics. He suggested that some rain barrels may look nice, but not be high performance. Ms. Ready said that it is not the A&E Committee's intention to review the technical merits of the barrels but rather to approve or disapprove of the two proposed barrels based on aesthetics. She also suggested the A&E Committee review the connection; however, Berres felt that the downspout-to-barrel connection might not be the same in every situation due to the variation in yard layouts and features, e.g., fences. Director Alexanderwicz emphasized that someone from the SDP Committee should be available during the A&E Committee's review to provide any necessary information.

Mr. Berres suggested that if the A&E Committee felt that screening is necessary, this could be worked into the proposal. Director Alexanderwicz stated that screening would not be possible in some yards due to configuration. Mr. Berres acknowledged that some yards might not be suitable for a barrel at all; this decision would fall to staff. He also noted that some members who already have rain barrels would need to be contacted regarding the barrel they are using as well as its siting.

**CONSENSUS: THE BOARD OF DIRECTORS APPROVES OF THE CONCEPT OF THE RAIL BARREL POLICY AS PRESENTED BY THE SUSTAINABLE DESIGN AND PRACTICES COMMITTEE WITH THE UNDERSTANDING THAT THE A&E**

**COMMITTEE WILL REVIEW THE AESTHETICS OF THE TWO PROPOSED BARRELS, AND REQUESTS THE SUSTAINABLE DESIGN AND PRACTICES COMMITTEE TO DRAFT WORDING FOR THE MEMBERS' HANDBOOK FOR REVIEW AT THE NEXT BOARD MEETING.**

President Eichhorst stated that Director Alpers, Board Liaison to the A&E Committee, would generate a memo to the A&E Committee with the Board's directive to the committee. She stated that the Board would like to see this again on the April 13th agenda.

6b. AIA-150 Initiative – SDP Committee Report

SDP Committee member Jim Cohen summarized the meeting of March 15<sup>th</sup> at which representatives of GHI met with Carl Elefante, of Quinn Evans Architects, and several members of the Potomac Valley Chapter of the American Institute of Architects to discuss the possibility of a new initiative involving Greenbelt under the AIA-150 Blueprint for America Program. He said that the AIA is celebrating its 100<sup>th</sup> anniversary in 2007 and will be commemorating this event by having AIA members assist communities in developing visions for livability. He said that Mr. Elefante, who is nationally known for his sustainable retrofitting of historic buildings, would like to submit a grant proposal to AIA to conduct a visioning for a sustainable Greenbelt – “greening Greenbelt.” Mr. Cohen invited everyone to attend this group's next meeting at GHI on Wednesday, March 29<sup>th</sup> at 7:00 p.m. He emphasized that the GHI Board should play an active role in this initiative.

President Eichhorst opined this is an excellent opportunity for GHI to obtain some expert advice. Elizabeth Shepard, encouraged design professionals living in GHI to get involved in this initiative. President Eichhorst strongly suggested that members of the A&E Committee should also be involved.

6c. Contribution Requests

President Eichhorst stated that the Board is considering contribution requests from Christmas in April and Friends of the Greenbelt Museum.

The Friends of the Greenbelt Museum is requesting a donation of \$500 towards their NEH Challenge Grant of \$100,000, advised Jill St. John, and the Museum has raised \$96,478 to date (they need \$100,000 by the end of July 2006 to receive the match from NEH.) She said that the Museum has appreciated GHI's continued support and emphasized that GHI is part of the Museum's interpretation. Treasurer Lewis, who is a docent, said that many museum visitors want to live in Greenbelt/GHI after their visit. President Eichhorst excused herself from the discussion based on her affiliation with the Museum.

The Prince George's County Christmas in April program is requesting a cash contribution in any amount. Secretary Lauber inquired about Christmas in April's work at GHI. General Manager Overdurff said that over the past several years, two GHI members had their homes cleaned and

renovated through this program. She also noted that Christmas in April is seeking volunteers who may be willing to give their time and talents on April 29<sup>th</sup> for their countywide event.

**MOTION: THE BOARD OF DIRECTORS APPROVES OF DONATIONS OF \$250 TO THE “CHRISTMAS IN APRIL” PROGRAM AND \$500 TO THE FRIENDS OF THE GREENBELT MUSEUM.**

Moved: Alexanderwicz

Seconded: Lewis

Carried

General Manager Overdurff stated Contributions would appear on the next Board agenda for second reading.

6d. Vacant Units

General Manager Overdurff stated that staff is aware of 12-13 units that are vacant. She said that some are estate matters and others are moving towards closure. Other owners claim that while they may not be there most of the time they do monitor their properties. She is most concerned, however, about three families who live elsewhere rendering the unit truly vacant throughout the year (in some cases the unit has been vacant for 2 or more years). She has attempted to contact them but has received no response. In her most recent correspondence, she indicated that if a response were not received, she would have to refer the situation to the Board for consideration of termination of contract. Again, she received no response. Ms. Overdurff stated that all of the families are current on their fees—however, they either need to move into their unit or place it on the market. She feels that the only way to address this is through a Member Complaints Panel meeting for the three families, which would be the first step in the process towards termination of membership. She stressed that it is important to follow GHI policy to ensure due process.

She discussed three other cases: one in which a member holds membership to two units (one serves as a residence, the other for storage/workshop) and two others in which members stop by daily, but reside outside of GHI. She said that these situations also do not meet the terms of the MOC.

Sue Ready, stated her strong belief that a member should only be on one MOC. She said that those members listed on the MOC should live in the unit and if a member would like to be on another MOC, the currently held MOC would need to be sold. Audit Committee Chair Wilkerson understood that the Marketing Committee, which determined that restricting the names on an MOC might conflict with current laws in terms of how title is taken, researched this issue. Ms. Overdurff also said that a legal opinion was sought. She said the issue of having one member on more than one MOC could be added to a future agenda for discussion.

Secretary Lauber, Board liaison to the Marketing Committee, said that the committee looked at this issue mainly in terms of parents helping their children purchase a unit. This was not deemed to be a problem. Ms. Overdurff confirmed that the Board discussed this specific scenario in December 2005.

**CONSENSUS: TO HOLD A MEMBER COMPLAINTS PANEL ON MONDAY, APRIL 17, 2006, AT 6:30 P.M. TO INCLUDE PRESIDENT EICHHORST, AND DIRECTORS ALEXANDERWICZ AND ABELL. (DIRECTOR MOORE IS AVAILABLE TO STAND IN FOR DIRECTOR ABELL IF NEEDED.)**

6e. Spring & Fall Gutter Cleaning Contract – 2<sup>nd</sup> Reading and Final Passage

**MOTION: THE BOARD OF DIRECTORS AUTHORIZES THE MANAGER, FOR SECOND READING AND FINAL PASSAGE, TO SIGN A CONTRACT WITH METRO GUTTER TO PERFORM SPRING GUTTER CLEANING IN GHI UNITS AS DIRECTED BY GREENBELT HOMES AT A COST NOT TO EXCEED \$12,897.50.**

Moved: Lewis

Seconded: Lauber

Carried

**MOTION: THE BOARD OF DIRECTORS AUTHORIZES THE MANAGER, FOR SECOND READING AND FINAL PASSAGE, TO SIGN A CONTRACT WITH ROYAL GUTTER TO PERFORM FALL CLEANING OF GHI FRAME AND TOWNHOUSE UNITS AT A COST NOT TO EXCEED \$17,772.00.**

Moved: Lewis

Seconded: Moore

Carried

**MOTION: THE BOARD OF DIRECTORS AUTHORIZES THE MANAGER, FOR SECOND READING AND FINAL PASSAGE, TO SIGN A CONTRACT WITH METRO GUTTER TO PERFORM FALL CLEANING OF GHI BRICK AND BLOCK UNITS AT A COST NOT TO EXCEED \$10,596.00.**

Moved: Lewis

Seconded: Lauber

Carried

Treasurer Lewis was pleased that GHI was able to secure bids from four companies (two of which GHI has had good experiences with) and that GHI chose the lowest bids in all cases.

6f. Member Responsibility for Insurance Deductible Under \$5,000

General Manager Overdurff stated that the Board recently approved of members being financially responsible for a deductible under \$5,000. She explained that the master policy covers the structure of a unit and the \$5,000 deductible on this policy was increased due to the high cost of premiums. At the time this was decided, she said, the Board did not discuss a timeframe as to when this would go into effect, and many members are most likely unaware of this change. She suggested perhaps a 30 or 60-day grace period before members would be responsible for the larger deductible and during which time the member could take out or increase their homeowner's insurance to cover this deductible in the event of damage. Educating members about this change is necessary, she said. In addition, she said that it has not yet been determined who would pay for damage if under \$5,000

as GHI would not be submitting a claim. She questioned if GHI should be responsible for repairs in the case of fault or negligence.

Treasurer Lewis voiced her preference for a three-month minimum grace period to enable education of members and for members to purchase homeowner's insurance. She questioned if an HO-6 policy would cover a deductible under \$5,000. Ms. Overdurff said this would be on a case-by-case basis.

Audit Committee Member Crellin questioned whether rule 10 regarding fireplaces and wood burning stoves was applicable to this situation. Ms. Overdurff said that it was not but emphasized that members are responsible if they do anything to increase risk to the Cooperative and a rule change may be in order.

Sue Ready, stated that she was unaware of the change in policy and understood that the Cooperative was responsible for insuring the structure according to the MOC. She questioned whether this action is in accordance with the MOC as it seemed to be shift in responsibility. She emphasized that the master policy is the Cooperative's insurance and observed that, as a result of the deductible increase, the Cooperative has a lower premium and members must now secure insurance to cover this increase.

Ms. Overdurff explained that the idea of the member and cooperative sharing responsibility for the master insurance policy is not unusual in a condominium or cooperative arrangement. David Morse, inquired about the savings per member in going from a \$250 to a \$5000 deductible. Treasurer Lewis indicated that providing such a figure would be difficult but explained that in 2003 the deductible was raised from \$1,000 to \$2,500 resulting in a saving of \$2,000 in premiums and in 2004, the deductible was raised from \$2,500 to \$5,000 resulting in a saving of \$7,000 in premiums from the year 2003. She suggested looking at the financial effect of a \$2,500 deductible when the policy is up for renewal again. In response to a question from Director Alpers, Lewis roughly calculated that dropping down to a \$250 deductible might cost less than \$1/per member/month. Mr. Morse felt that this figure was not a substantial savings and that members might rather incur an increased fee rather than seeking insurance coverage for the deductible.

Director of Physical Services Ralph said that insurance should essentially be used for major claims rather than minor ones; making too many minor claims can result in an increase in premiums. As a result, he explained that the trend in cooperatives/condominium arrangements has been to move towards higher deductibles.

Ms. Overdurff explained that this issue was brought to the Board previously as GHI is always looking for ways to save on the overall operation of the Cooperative—prior to the Board's consideration of this, the policy had been for GHI to assume the financial cost of the deductible if the member did not have insurance. GHI used to have a line item for small claims and often this was exceeded. The increased deductible was put in place in a year when insurance was very high and premiums may continue to increase due to Hurricane Katrina. She again stressed how important

it is for members to have homeowner's insurance to protect them against loss. Based on discussion, Treasurer Lewis felt that the deductible should not drop below \$5,000.

Lora Katz, stated her preference for a line item to cover the deductible expenses and to leverage the strength of the Cooperative to everyone's benefit. Rather than supporting this cost on her own, she would prefer to contribute more each month to support the loss of others in the Cooperative—everyone could share this burden together.

**MOTION: TO ENACT A GRACE PERIOD FROM MARCH 23 TO JULY 1, 2006, AFTER WHICH TIME THE MEMBER WILL BE FINANICIALLY RESPONSIBLE FOR THE INSURANCE DEDUCTIBLE UNDER \$5,000.**

Moved: Moore

Seconded: Lewis

Carried

President Eichhorst requested that Member Responsibility for Insurance Deductible under \$5,000 be brought back to the Board at a future meeting.

6g. Yard Line Committee Charter and Rules Review

A&E Committee Chair Sue Ready began the discussion by stating that she had an issue with a sentence in revised Operating Procedures and Charter of the Ad-Hoc Yard Line Committee which reads, "Yard lines certified by the Board shall be considered permanent." President Eichhorst suggested that the sentence be removed.

Audit Committee Chair Wilkerson inquired about the other plats in existence when a final one is certified. Treasurer Lewis responded that final plats would be stamped as official. President Eichhorst added that all other drawings would be rendered obsolete with the declaration of an official plat.

A&E Committee Member Lora Katz stated that a significant change is reflected in the rules by giving more flexibility in looking at individual yards; that while the goal is to be consistent and fair individual yard scrutiny can interfere with this goal.

**CONSENSUS: THE BOARD ADOPTS THE SUGGESTED CHANGES TO THE OPERATING PROCEDURES AND CHARTER FOR THE ADHOC YARD LINE COMMITTEE AS PRESENTED AND MODIFIED ON MARCH 23, 2006.**

6h. 2006 Spring Concrete Contract – 1<sup>st</sup> Reading

In February, staff solicited bids to replace concrete sidewalks and a number of steps at seventy-three (73) locations throughout GHI. Reasons for the replacements include the disintegration of concrete and heaving of sections of sidewalks. \$44,000 is budgeted in 2006 for spring & fall concrete repairs.

GHI formally solicited bids from eight (8) independent concrete contractors, who were all individually contacted to ascertain their interest, and received bids from three (3) contractors; one of those who stated its inclusion declined to bid on follow-up, stating on 22Feb06 “After consultation with General Manager, would not be bidding on the project; willing to offer square footage price, but not able to put time & effort into preparing a formal bid.” The bids are summarized below:

NAME OF COMPANY	SCHEDULE A	ADDITIONAL SIDEWALK (Per Sq. Ft.)	STEP
HANN & HANN, INC.	\$47,515.00	\$9.00	\$50.00
CPE, INC.	<b>\$33,304.00</b>	<b>\$7.50</b>	<b>\$175.00</b>
FORT MYER CONST.	\$48,910.00	\$10.00	\$250.00

CPE has installed concrete sidewalks and parking lots at GHI in the past, most recently for the 2004 & 2005 spring concrete and parking lot repair program. Staff recommends that GHI contract with CPE, Inc., to perform the spring concrete sidewalk replacement, for the amount of its bid, with an additional 10 percent to cover contingencies.

**MOTION: THE BOARD OF DIRECTORS AUTHORIZES THE MANAGER, FOR FIRST READING, TO ENTER INTO A CONTRACT WITH CPE, INC., FOR THE SPRING SEASON REPAIRS OF CONCRETE SIDEWALKS FOR A COST NOT TO EXCEED \$36,635.**

Moved: Alexanderwicz

Seconded: Moore

Carried

6i. Screening of Meter Pads for Frame Units

President Eichhorst said that the issue of how meter pads affect the aesthetics of GHI came up during a strategic planning session. Director Alpers suggested that vinyl latticework be investigated as screening option.

**CONSENSUS: THE BOARD OF DIRECTORS SUPPORTS THE SCREENING OF METER PADS AND REFERS THIS ISSUE TO A&E COMMITTEE FOR CONSIDERATION.**

The Board will write a memo to the A&E Committee concerning this directive.

6j. Review of Board Task List

Board members reviewed the Board Task List in terms of what could be accomplished now and which items should be passed along to the new Board after the May elections. The Board discussed several of the items and made no changes to their status.

6k. Bank Account Changes – Finance Committee Recommendation

Director of Finance Ruckman summarized those accounts being closed, those remaining open and new accounts, which will be created. As a result of these changes, GHI will be saving fees associated with maintaining these accounts, said Mr. Ruckman. He reported that GHI's relationship with North State Bank in North Carolina is working out very well.

**MOTION: THE BOARD OF DIRECTORS AUTHORIZES THE CLOSURE OF GHI'S PAYROLL AND FORECLOSURE ESCROW ACCOUNTS AT BANK OF AMERICA AND THE TRUSTEE ACCOUNT AT SUNTRUST BANK. IN ADDITION, THE BOARD OF DIRECTORS AUTHORIZES THE OPENING OF A FORECLOSURE ESCROW ACCOUNT WITH LAFAYETTE INVESTMENTS.**

Moved: Lewis

Seconded: Moore

Carried

6l. Boiler Rooms – Finance Committee Recommendation

On behalf of the Finance Committee, Treasurer Lewis said the committee's preliminary recommendation is to remove the eight (8) boilers from the nine (9) GHI-owned boiler rooms. She said that this qualifies for use of "windfall" income (as it is a one-time expense) and that the Board should consider using unallocated funds to cover any additional expense over \$24,000.

**MOTION: THE FIRST USE OF ANY WINDFALL INCOME WILL BE TO REMOVE THE EIGHT BOILERS THAT REMAIN IN GHI MAINTAINED BOILER ROOMS. IF THERE ARE INSUFFICIENT WINDFALL FUNDS TO COVER THE EXPECTED \$24,000 EXPENSE, CONSIDERATION WILL BE GIVEN TO USING UNALLOCATED FUNDS FOR THIS PURPOSE.**

Moved: Lewis

Seconded: Lauber

Carried

7. Items of Information

No discussion.

8. President

President Eichhorst extended the invitation to everyone to attend the March 29<sup>th</sup> meeting featuring Carl Elefante. She expressed her appreciation to Member Nancy Solomon for introducing him to Greenbelt and thanked the SDP Committee for their work on rain barrels. She noted the upcoming National Cooperatives Summit in DC in May and encouraged planning ahead for this. She asked that everyone keep Director Abell in his or her thoughts as she was recently hospitalized.

9. Board Members

Director Alexanderwicz announced the Spring/Fall gathering of the Woodlands Committee on Saturday, March 25 from 1 pm – 4 pm at the GHI building. She encouraged members to RSVP so the committee could plan for refreshments. She also announced that Member Kate Bucco of the National Arboretum and Matt Berres would be conducting an invasive plant workshop on Sunday, March 26.

10. Manager

On behalf of Director Hudson, Ms. Overdurff inquired about the status of the court captains program. President Eichhorst responded that the Member and Community Relations Committee is working on it. She stated that Hudson also inquired about the SDP Committee conducting a survey; she informed him to bring such a survey to the Board for review.

She reminded the Board that an Executive Session is scheduled for Thursday, March 20<sup>th</sup> at 6:30 p.m. for the General Manager's evaluation. She said she would distribute a memo early next week with information.

Staff Engineer Sporney stated that he has made copies of the links on the web page, which detail insurance policy information. President Eichhorst inquired when the next newsletter would be released; Ms. Overdurff was unsure of the exact date but was certain that it would be soon.

**MOTION: TO ADJOURN.**

Moved: Lewis

Seconded: Lauber

Carried

The meeting adjourned at 10:17 p.m.

Dorothy Lauber  
Secretary